

1. What we need

Our Data Protection Policy regulates the use and storage of your data. You can request our Data Protection Policy by sending an e-mail to the Data Protection Officer at dpo@dusty.it or by writing to DUSTY S.r.l. Via Alfredo Agosta, 123 C.da Torre Allegra, Zona Industriale 95121 Catania.

DUSTY S.r.l. is a Controller of the personal data (Data Controller) that you (data subject) provide to us. We collect the following types of personal data:

- Personal Identifying Data
- Fiscal/Administrative Data

2. Why we need it

We need your personal data to:

- Request offers
- Draw up contracts
- Receive and record your invoices for purchased products/services.
- Proceed with payments

3. What we do with it

Your personal data are processed in the **Administration Office, Sales Office, Contracts Office.**

The hosting and storage of data takes place in the **Company Data Center**, which is located in **Italy** at our registered office located in **Via Alfredo Agosta, 123 C.da Torre Allegra, Zona Industriale 95121 Catania.**

No third party vendor has access to your data, unless specifically required by law.

4. How long we keep them

We are required to retain documents for 10 years after termination of the supply contract according to our Data Retention Policy. After this period, your personal data will be irreversibly destroyed.

All personal data held by us for service update and marketing notifications will be retained until you notify us that you no longer wish to receive such information. For further information about our personal data retention schedule, you can request our Data Retention Policy.

5. Which rights do you have?

If you believe that any of the personal data we hold about you is incorrect or incomplete, you can request to see this information, correct or delete it.

Please contact our Data Protection Officer by email at dpo@dusty.it to request the Data Access Request Form that will be sent to you.

If you wish to complain about how we have handled your personal data, please contact the Data Protection Officer at Data Protection Officer by email at dpo@dusty.it or in writing at DUSTY S.r.l. Via Alfredo Agosta, 123 C.da Torre Allegra, Zona Industriale 95121 Catania.

Our Data Protection Officer will then review your complaint and work with you to solve the problem.

If you believe that your personal data has not been handled appropriately according to the law, you can contact the Privacy Authority and lodge a complaint.

6. Data Controller

The Data Controller is DUSTY S.r.l. in the person of the Legal Representative, contact details dusty@dusty.it.

7. Data Protection Officer

DUSTY S.r.l. has appointed, as required by the regulation, the Data Protection Officer in the person of Vito Giunta, contact details dpo@dusty.it.